

**Tennessee Honors Program
2006-2007
Instructions and Procedures
For
Faculty Advisors**

The Tennessee Honors Program is a unique opportunity for outstanding juniors not only to receive recognition for their academic and extra-curricular achievements, but, to demonstrate through independent research their ability to synthesize their knowledge of the various disciplines by applying it to the resolution of a specific problem. The student is challenged to research a given issue, develop a hypothesis supported by evidence and draw a conclusion.

All applications meeting the requirements will be reviewed by the State content consultants and a selection of the top ten will be chosen. If applications are limited, the consultant will determine a representative number based on the quality of the applications. A committee of content specialists in all subject areas will be convened to determine the final selection of thirty winners (five per content area). The thirty winners and their parents/guardians will be invited to a reception hosted by the Commissioner of Education. Each winner will receive a certificate of recognition by the Governor and an Apple Ipad.

PROCEDURES

1. A total of ten (10) applications from your school may be submitted for consideration. Nominating criteria will be decided by your school.
2. To qualify for consideration a student must have a minimum GPA of 3.4 on a 4.0 scale. Please compute GPA according to the following scale:
 - A= 4 quality points
 - B= 3 quality points
 - C= 2 quality points
 - D= 1 quality point

Do **not** show extra quality points for advanced placement classes or honors classes.

3. A certified copy of the student's transcript or permanent record card must accompany the application. This document must reflect two and a half (2.5) years of work completed and must include all courses taken.
4. The application will consist of three sections that have been assigned point values totaling 100 points according to the following scale:
 - A. Section I (40 points) will list courses taken (judged for their number and their rigor).
 - 4.0 = 20 points
 - 3.9 = 18 points
 - 3.8 = 16 points
 - 3.7 = 14 points
 - 3.6 = 12 points

3.5 = 10 points
3.4 = 8 points
3.3 = 6 points
3.2 = 4 points
3.1 = 2 points
3.0 = 0 points

NO ROUNDING UP

- B. Section II (20 points) consists of accomplishments, awards, and honors
10 points for school-related activities such as academic clubs and honors and extra-curricular activities
5 points for community service activities
5 points for special skills, talents, hobbies

- C. Section III (40 points) Response to one of the research questions

The applicant will prepare a response of no fewer than 500 or more than 1000 words to one of the research questions. The response to the question will be supported by no fewer than three (3) and no more than five (5) references. while footnotes should not be used, a bibliography **MUST** be provided at the end of the response.

5. Each application will be reviewed by a panel of judges.
6. This form is for the confidential use by The Tennessee Honors Program officials and will not be released.
7. All application material must be securely stapled in the upper left corner, and each page must bear the applicant's name, social security number, and school name. All applications must be mailed to the following address:

Nicole Cobb, Director of School Counseling
Tennessee Department of Education
710 James Robertson Parkway, Andrew Johnson Tower, 5th floor
Nashville, TN 37243

Questions:

Nicole.cobb@state.tn.us

615.741.5113

APPLICATIONS MUST BE POSTMARKED ON FRIDAY, APRIL 13, 2007 AND/OR RECEIVED BY US NO LATER THAN 4:30 P.M. CST. APPLICATIONS RECEIVED AFTER THAT DATE WILL NOT BE CONSIDERED.

Student Instructions

2006-2007

1. Complete application legibly and supply all information requested.
2. Secure the signatures of the nominating faculty member and the high school principal.
3. Write your name, social security number, and the name of your school on every page of the application materials you submit.
4. Do not show grades on application form. (Quality points only) Compute according to the following chart:
 - A = 4 quality points
 - B = 3 quality points
 - C = 2 quality points
 - D = 1 quality point
5. Do not show extra quality points for advanced placement classes or honors classes.
6. Base the grade point average on two and one half years of work. Be sure to include all subjects taken for credit including the current courses.
8. Include an official transcript or certified copy of your permanent record.
9. All application material must be securely stapled in the upper left corner, and each page must bear the applicant's name, social security number, and school name.
10. Completed applications must be postmarked on Friday, April 13, 2007 and/or received by our office no later than 4:30 p.m. CST. Applications received after that date will not be considered.
11. Students and schools will receive notification the week of April 23, 2007.
12. This application is for the confidential use by the Tennessee Honors Program and will not be released.
13. Mail to:
 - Nicole Cobb, Director of School Counseling
 - 710 James Robertson Parkway, Andrew Johnson Tower, 5th floor
 - Nashville, TN 37243Questions:
 - Nicole.cobb@state.tn.us
 - 615.741.5113